

## Customer Shipments

The following are instructions on how to ship equipment to a ColoCrossing datacenter facility. These instructions must be followed precisely to ensure equipment is handled properly, and no fees are incurred during the receiving process.

1. Please ensure that you have colocation space already available. If you need additional space and power, please reach out to our sales team before sending in equipment.
2. Please ship equipment, properly insured to the corresponding Datacenter Location listed on pages 2 and 3.
3. Log all tracking numbers from shipment.
4. Login to your portal account (information to login will be provided to you once you are signed up as a customer. Please contact us if you do not have your login information).
5. On the left side, select shipping, and click add shipment and fill out the requested information.
6. Add all package tracking numbers to shipments inbound to the corresponding Datacenter Location. ColoCrossing will be immediately notified about your impending shipment, and we will take the necessary action to ensure your packages are received safely. We'll let you know once they arrive.

If you have any questions, please let us know prior to shipping your equipment. All shipment notifications must be presented at least 24 hours prior to arrival, or they may be subject to a zero notification fee.

# Customer Shipments

## Datacenter Locations:

### Buffalo:

ColoCrossing  
325 Delaware Avenue Suite 300  
Buffalo, NY 14202

### Ashburn:

ServerCentral C/O EQUINIX  
44470 Chilum Pl.  
Ashburn, VA 20147

### Atlanta:

Performive  
C/O ColoCrossing  
1130 Powers Ferry Pl. SE  
Marietta, Georgia 30067

### Chicago:

Server Central  
C/O ColoCrossing  
2200 Busse Rd  
Elk Grove Village, Illinois 60007

### Dallas:

## Customer Shipments

Tierpoint

C/O ColoCrossing

3004 Irving Blvd

Dallas, Texas 75247

### **Los Angeles:**

Quadranet

C/O ColoCrossing

530 W. 6th Street Suite 901

Los Angeles, California 90014

### **New York:**

Constant Hosting

C/O ColoCrossing

101 Possumtown RD

PISCATAWAY, New Jersey 08854

### **Seattle:**

WOWRACK

C/O ColoCrossing

12201 Tukwila International Blvd Suite 110

Seattle, Washington 98168

### **San Jose:**

Energy Group Networks

C/O ColoCrossing

3223 Kenneth St.

Santa Clara, California 95045